

OFFICIAL USE ONLY

14 July 1958

MEMORANDUM FOR: Chiefs, FBIS Field Bureaus
FROM :: Acting Chief, FBIS
SUBJECT : Letter of Instruction - Part I

EDITORIAL BRANCH COMMENT

1. General

a. Supplements to the Daily Report:

- (1) 4 June -- Khrushchev Speech at the 7th Congress of the Bulgarian Communist Party, 3 June
- (2) 19 June -- Tito Speech at Labin, 15 June
- (3) 20 June -- Text of North Korean Five-Year Plan, 11 June
- (4) 23 June -- Khrushchev Farm Policy Speech at CPSU Central Committee Plenum, 17 June
- (5) 24 June -- World Radio and Press Reaction to Trial and Execution of Imre Nagy.

b. During the month, sets of revised pages of the Editorial Handbook were distributed to all bureaus. Familiarization with the revisions will provide a good opportunity for all editors and supervisors to review the entire book. Although adherence to the Handbook has been generally close, a few inconsistencies remain, among them, particularly, the rendition of figures (see page D 6 of the Editorial Handbook). Chief editors are urged to review bureau files regularly with a view to bringing consistent discrepancies to the attention of their staff.

c. The attention of all bureaus is again called to the restriction of one 10-line and two 20-line Signal Corps pages to each take of copy wire-filed from the field. The primary intent of this arbitrary limitation at the time of its adoption was to expedite the handling of copy at Signal Corps relay stations, but it was also designed to facilitate the editorial handling of copy at headquarters. Thus, although FBIS now has communications channels allocated to its own exclusive use, the restriction of 50 lines per take remains in force.

2. East and West Coast Bureaus:

a. Voice and press briefs should be filed separately so that editors may make early daily estimates of Daily Report page requirements.

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b. The file of material on Australasia could be further pruned to exclude marginal domestic items.

3. Mediterranean Bureau:

a. The bureau is to be commended for its fine coverage of Middle Eastern crises, especially recent developments in Lebanon and Cyprus. The following streamlining measures are suggested:

(1) File concise editorial reports of mass meetings at which unimportant people make lengthy statements rather than multitake translations which space limitations preclude publishing. (see seven-take item reporting the Izmir students' rally on June 15).

(2) Present complete translations of phrases rather than supplying part of the statements as editorial insertions. Examples were found in the June 11 Ankara Radio Journal: "the simplest way (out--ed.) is," "invited the British ambassador (to call on him--ed.)," "agree that this (situation--ed.) is."

(3) Write more comprehensive FYI's which can be used as editor's notes in the Daily Report. Some FYI's on Middle East affairs have lacked sufficient detail for use in the book, and in cases where they seem not intended for publication indication has been lacking of bureau plans regarding further processing.

(4) Combine briefs from Egypt and Syria under the UAR heading, and those from Iraq and Jordan under the Arab Union.

4. London Bureau:

a. The name National Coalition Party should be used rather than Unionist Party in Finland. Use of the name People's Party is confusing without the necessary modifier: Finnish or Swedish.

5. Saigon Bureau:

a. The bureau is to be commended both on the improved quality of its editing and on the selection of its file.



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14 July 1958

MEMORANDUM FOR: Chiefs, FBIS Field Bureaus

FROM : Acting Chief, FBIS

SUBJECT : Letter of Instruction - Part II

GENERAL

1. The Chief, Saigon Bureau visited Singapore for the purpose of recruiting an Indonesian monitor and surveying the reception of Sumatran stations. An Indonesian recruit was located and will be brought to Saigon when cleared. A survey of Indonesian stations was made at the Radio Malaya monitoring site in Singapore. The problem of emergency monitoring at Radio Malaya is under study.

2. With the arrival of a Spanish monitor at the Panama Post, coverage of Latin American stations has been augmented. Material of interest from Panama City radio has been filed and published.

3. Phase IV of the Allocated Communications Plan was activated on 10 June to extend the allocation to Okinawa and to complete the Plan. As with Phase III the early days of the operation were severely hampered by many outages, which were finally traced to the quality of the Japanese tie-line between FBIS and the radio facilities. Arrangements have been made to re-route this circuit more directly in an attempt to improve performance.

4. A contract has been signed covering installation of an electric power distribution system at the Mediterranean Bureau for window-type air conditioning.

5. A contract has been entered into covering the construction of two 3600-foot Beverage Wave antennas and four 750-foot sloping Vee antennas for the Hokkaido Bureau at the Camp Strong site.

6. Radio Propaganda Reports Published in June:

- a. "Bloc Propaganda Treatment of DeGaulle During the French-Algerian Crisis," requested by RQM/OIS in support of a crash project for the DCI.
- b. "Soviet Elite Statements on Inspection and Control of Nuclear Disarmament," a compilation prepared at OCI request.
- c. "Moscow Radio Attack on Islamic Practices in the USSR," prepared in response to DD/P expressions of interest in the subject.
- c. "Soviet Propaganda on the Nature of the Nuclear War Threat."

S-E-C-R-E-T

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EDITORIAL BRANCH COMMENT1. Bureau Roundup Contributions:

a. On June 24 FBIS published a report on world radio and press reaction to the execution of Hungarian leaders, based on roundups filed from the field. The product was well received by interested offices in Washington and portions of it were quoted in the New York TIMES. Some field submissions were exceptionally well done, especially the summation from the East Coast Bureau. A few practices, however, still need correction: (1) use of present instead of past tense; (2) omission of restrictive flag PROJECTS EDITOR ONLY; (3) failure to note the political complexion of newspapers; (4) in the case of Latin American and Japanese radios failure to indicate the group representation of the various commercially owned radios. Roundup writers should review the recently revised section on reaction reports in the Editorial Handbook. Because of the wide interest in this report, the summary was wirefiled to all regular recipients of the "pink sheet" in the field. It is planned to continue this practice when reports merit it. Field comment is solicited, especially reports on how bureaus may have disseminated this summary to U.S. officials in their areas.

2. East and West Coast Bureaus:

a. Recent world developments have served once more to emphasize our need to explore means of extending and diversifying our coverage of the Latin American countries. At present, the great bulk of our published material on Latin America consists of news items, some of wide interest and importance but many of secondary value. The small size of the Latin American Daily Report to a considerable degree reflects the relative paucity and marginal quality of material from that area. What is needed is proper balance in filed copy between news and commentary. Field bureaus should maintain a degree of flexibility in coverage and continue their efforts to discover and process commentary programs, especially those which reveal Latin American attitudes toward critical domestic and international events.

3. London Bureau:

a. Full versions of commentaries referred to in the Soviet bloc roundups should always be filed if they represent the first reaction on a specific development. For example, headquarters had to request the filing of the June 12 Moscow commentary on nuclear testing control posts in Communist China.

4. Saigon Bureau:

a. Serially presented articles, such as the Saigon Press Review, are sometimes filed routine instead of priority which results in a delay of a day or more in publication.

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14 July 1958

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FROM : Acting Chief, FBIS

SUBJECT : Letter of Instruction - Part II

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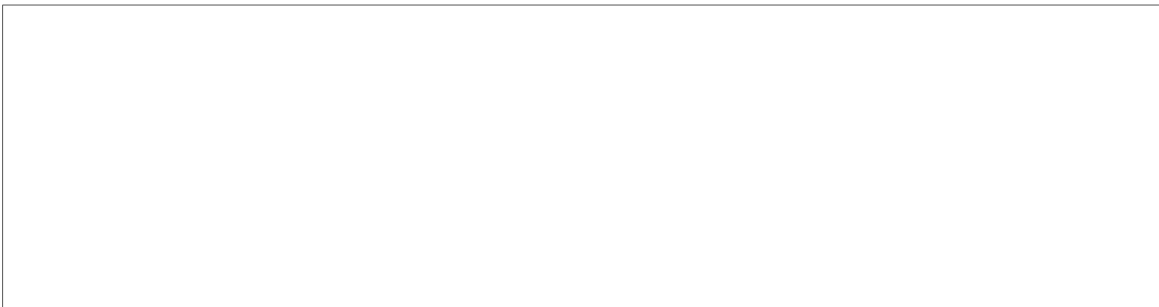
b. Any press scrutiny article consisting of more than one installment should indicate in its subslug the number of installments comprising the complete article, and also, if possible, the frequency of their appearance, that is, daily, weekly, or monthly. If more than a few days elapse between any two installments of an article, the more recent installment should be clearly identified and referenced to the former. If, because of the difficulties peculiar to the Saigon Bureau, a particular installment cannot be filed in its chronological order, that installment should bear an editor's note stating that either the earlier installment is upcoming or is unobtainable.

5. Austrian Bureau:

a. Material of general interest should be filed to both the Editorial and Radio Propaganda Branches. The June 25 FYI noting a new development on Rumanian MTS reorganization should not have been flagged RPB ONLY.

ADMINISTRATION

- 1. Where appropriate, bureaus are requested to provide complete translations on medical certificates attached to T and A's.
- 2. The following FBIS regulatory issuances were released during the month of June:



50X1

PERSONNEL CHANGES

1. Personnel Entering on Duty

<u>Name</u>	<u>Assignment</u>
	Editor, Ed. Br.
	Analyst, RPB
	Teletype Op., Ed. Br.
	Librarian, Ed. Br.
	Secretary, RPB

50X1

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2. Reassignments

<u>Name</u>

<u>From</u>	<u>To</u>
Senior Ed. ECB	Senior Ed. Okinawa Bur.
Senior Ed. WCB	Chief, Hokkaido Bur.
Analyst Saigon Bur.	RPB
Monitor WCB	Monitor Panama Post

50X1

3. Separations

<u>Name</u>

<u>From</u>
Teletype Opr. Ed. Br.
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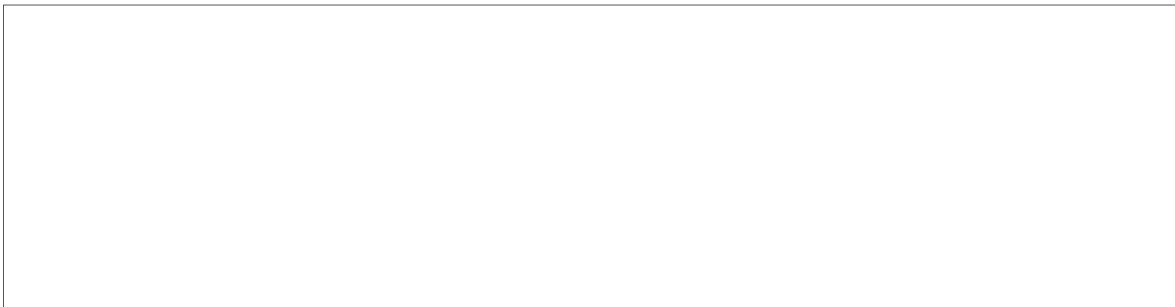
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